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August 11, 2023

Linda Carling, Ed.D.  
Director – Center for Technology in Education  
Johns Hopkins University  
2800 N. Charles Street  
Baltimore, MD 21218

*RE: Indiana Department of Education Request for Proposal 24-75844, Kindergarten Readiness Assessment*

Dear Dr. Carling,

On behalf of Project Director, Matthew Brunetti, WestEd is pleased to submit this proposal to serve as subcontractor to the Center for Technology in Education at the Johns Hopkins University in response to RFP 24-75844, Kindergarten Readiness Assessment, released by the Indiana Department of Education.

WestEd is a preeminent educational research, development, and service organization with over 1,000 employees and 13 offices nationwide. WestEd has been a leader in moving research into practice by conducting research and development (R&D) programs, projects, and evaluations; by providing training and technical assistance; and by working with policymakers and practitioners at state and local levels to carry out large-scale school improvement and innovative change efforts. In developing and applying the best available resources toward these goals, WestEd has built solid working relationships with education and community organizations, playing key roles in facilitating the efforts of others and in initiating important new improvement ventures. We have a long-standing commitment to the field of education at all levels and a combined experience of over 50 years of educational leadership. Additionally, we have substantial qualifications in the technical areas called for in a project of this scope, and we bring to this effort our understanding, sensitivity, and commitment.

Should the Center for Technology in Education be selected as the awardee by the Indiana Department of Education, this letter indicates our agreement to perform as a subcontractor to provide technical assistance to the Indiana Department of Education and the Center for Technology in Education regarding scoring, reporting, standard setting, and appropriate use of assessment results. WestEd will also provide support to the development of technical reports and attend project meetings.

If you have any technical questions regarding this proposed work, please contact Matthew Brunetti at 805.585.0123, or via email at [mbrunet@wested.org](mailto:mbrunet@wested.org). For contractual questions, please contact the Contracts Management Department at 415.615.3136 or via email at [contracts@wested.org](mailto:contracts@wested.org).

Kind Regards,

A blue ink signature of Lauren Wrotniak. Below the signature is a small rectangular box containing the text "box.SIGN" on the left and "400W7564-4KWLK375" on the right.

Lauren Wrotniak

Lauren Wrotniak  
Director, Contracts & Grants